

**MINUTES
VILLAGE OF LAKE PARK
PARK AND RECREATION COMMISSION MEETING
3801 LAKE PARK ROAD, LAKE PARK, NC
February 24, 2020**

Commission Members Present: David Cleveland, Wil Ortiz, Julian Mercer, and Jeremy Russell.

Events Coordinator: Angie Figiel

Village Administrator: Cheri Clark

Call to Order: David Cleveland called the February 24, 2020 Parks and Recreation meeting to order.

Public Comments: Maureen Highdale 3901 Lincoln Ct – Garden Club donation

Approval of Minutes: Wil Ortiz made the motion to approve the January 27, 2020 P&R minutes as presented. Julian Mercer seconded the motion. Vote – unanimous.

Changes to the Agenda: Jeremy Russell made the motion to approve the February 24, 2020 Agenda as presented. Wil Ortiz seconded the motion. Vote – unanimous.

Council Actions: Council approved the swimming pool new landscaping to the Paul Wolfcale pool complex. Lucas Landscaping installed new plants, shrubs and fresh mulch. Council also approved the additional lighting to the pool and tennis courts. This project will be funded by a donation from the Lake Park Piranha swim team, income from the MSA rental and the General Fund. Cheri is working diligently with CPM, Baucom Electrical and all County permits to maintain schedule. The projected schedule for completion by May 1st, 2020.

Open Commissioner Seat: There is a current open seat for the P&R Commission. There will be an article in the upcoming Newsletter to advertise the open seat.

Budget Report: Summary of budget presented. Overall in good shape.

Events: Memorial Day is the next event. Angie has secured Garrett Garland from the Purple Heart Society as a guest speaker. Paige Ann Miller from Faith United Methodist will give the Invocation, and Marty Vanderlip will be our soloist and sound. Possibly reach out to Ken Conrad Smith about MC for the program.

National Night Out date is August 4th, 2020

July 4th no event details scheduled. David Cleveland suggested an ice cream social later in the afternoon or early evening for the Community to come out and enjoy at Mathisen Square. July 4th is on a Saturday this year.

Pools: We need to purchase pool tags for the 2020 season in the amount of \$500. Julian Mercer made a motion to purchase the pool tags for \$500. Jeremy Russell seconded. Vote-unanimous

2020 Pool Rates and Hours: Discussion on extending pool hours for the pool season. Commissioners considered extending the pool hours on the weekends as long as the lights are in.

Lifeguard pay rates were considered for the additional hours and pool season will be a little longer. May 23rd will start our pool season and end on September 7th.

Cheryl Musil would like to see the pool stay open a week longer at the end of the season instead of extending the weekend hours. Instead of cutting the pool hours to 4pm to 8pm keep the regular season hours. The history of pool attendance does not support the expense of a lifeguard for the pool due to low participation of the patrons. Most Lifeguarded pools are Memorial Day to Labor Day.

Julian Mercer made a motion to keep the rates the same as 2019 and amend the hours of operation to; Sunday 12-6pm, Monday thru Saturday 10am to 8pm. Also the last week of pool season August 31st, through September 7th to keep the pool open at regular hours. Wil Ortiz seconded the motion.
Vote - Unanimous

Facilities: The current desks are falling apart and are over 20 years old. Cheri and Angie are working to get estimates for furniture. Wil Ortiz made a motion to approve to spend up to \$5k for new office furniture. Jeremy Russell – seconded. Vote – unanimous

Maureen Highdale, and Cheryl Musil were present to discuss the donation from the Garden Club to the Village. They would like to give back to the community again this year. In the years past they have donated benches and swings throughout Lake Park. Garden club is looking for feedback on areas that could utilize the donation. Possibly playgrounds, picnic tables, pond fountains, the Kiosk at Town Center, etc. Conversation will continue at March meeting.

Christmas Lights – David is requesting approval to spend up to \$750.00 for additional Christmas lights and new wreaths for the Village. Wil Ortiz made a motion to spend up to \$750.00. Julian Mercer seconded. Vote Unanimous

Kiosk – Angie presented a refurbishing quote from Electro Painters, for the existing Kiosk in Town Center. Sand blasting \$900, electroco-static painting of \$875 additional plexi and cork backers that are needed to replace the current. The cork and plexi would add an estimated cost of \$250. This does not include the labor to install the cork and plexi once the sandblasting and painting are complete. The kiosk adds character to our Town and is a great way to give patrons of the Town Center information about our Town. Wil Ortiz made a motion to refurbish the existing kiosk up to \$2200.00. Jeremy Russell seconded the motion. Vote Unanimous.

Community Center Cupolas – St. Charles Pier and the Community Center. Eddie Murphy investigated the condition of both cupolas and reported they are actually copper and not painted. He can clean the copper and return to the original state. The copper will need to be cleaned and maintained yearly to prevent the patina.

The cupola at the Community Center is continuously leaking and will need to be repaired from the roof. He will need to rent a lift to reach the roof to make the repair and clean the cupola at the same time. The estimate to clean and restore the cupola of the community center, repair the leak, painting of the base of the cupola, repair interior drywall, paint ceiling and rent the lift is a total of \$2650. St. Charles Pier cupola will need the cupola cleaned and restored to copper. The base of cupola repainted to white and a couple of roof shingles replaced. The estimate from Eddie to complete this work is \$500.

The vents of the community center are rotted and will need to be replaced. Eddie will present a price to Jeremy for the replacing of the vents with vinyl. We should schedule to replace while we have the lift. Adding that to the existing bid would increase to \$3700.

Jeremy Russell made a motion to spend up to \$4000 to restore cupolas and the maintenance of the Community Center vents, roof, and interior ceiling of community center and the Lake Charles Pier. Wil Ortiz – seconded. Vote unanimous.

Landscaping: Landscaping reports from Lucas have been simplified and can be generated quickly. The details are easy to review at a glance to see the jobs are being complete and delivered weekly.

Donated Trees – 14 trees were donated by Union Power to Village of Lake Park. They will be planted throughout various areas in the Village by Union Power.

Meeting Street Cedar – A quote from Lucas was submitted to remove the tree and take the mound down to ground level and replace with smaller tree and plantings. The quote was for \$10,080. Photos of the history of the tree were presented and Commissioners are evaluating how to resolve the appearance of the mound under the tree. The base has electrical and probably surface roots from the tree. The plan is to improve the aesthetics of the base and leave the tree.

Under brush along Lake Park Rd – there is some dead underbrush as you come in or go out the front entrance of the Village. There is a small strip of underbrush that is along the edge of the woods and the manicured grass that is growing wild. It looks unkept and unfinished. Lucas presented a quote to clear the underbrush \$165. Jeremy Russell made a motion to approve the quote and have Lucas clear the brush. Julian Mercer seconded. Vote – unanimous.

Repairs to the front entrance grass from tire ruts will be made once the ground dries out more. Lucas presented a quote of \$650 to repair the ruts along Lake Park Rd. Commissioner discussion is tabled until the March meeting.

The dead tree (Cedar) in the natural area on Conifer and Balsam near the Kite girl statue is to be removed. Lucas will cut flush and remove the dead tree for \$250. Due to the tree being in a natural area we do not need to have the stump ground. Wil Ortiz made a motion to approve the quote from Lucas to remove the tree for \$250. Jeremy Russell seconded. Vote- unanimous

Sod is needed around three areas of Balsam pond. Lucas presented a quote of \$285 to lay sod. 1 is along the curb where a Bradford pear was removed 7311 Conifer and two circular areas around the pond from the removal of dead trees. Wil Ortiz made a motion to sod those three areas. Julian Mercer seconded. Vote – unanimous

Balsam Pond - Plant a Red Bud tree between Garden and Balsam ponds. Lucas's quote was for \$300. Wil Ortiz made a motion to approve the purchase and planting of a Red Bud tree. Jeremy Russell seconded. Vote- unanimous.

Mulch – there is about \$13k left in the budget for mulch. Some areas are in desperate need, other areas just need a refresh. Quotes from Lucas were \$40 per yard for doubled hammered and \$50 for premium brown. Wil Ortiz made the motion to spend up to \$10k for mulch in needed area. Julian Mercer seconded. Vote – unanimous.

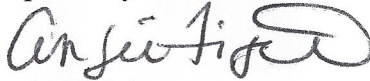
Ponds: fountain at Russell pond closest to community center has not been working for some time. Jeremy tried to repair and discovered there are additional issues to the wiring for the electrical and

the fountain. A replacement fountain would cost around \$2,833 and Baucom electrical quoted \$650 to replace the electrical. That quote does not include any trenching they may have to do. Wil Ortiz made a motion to purchase a new fountain from Fosters Lake and Pond and have Baucom Electrical make the needed repairs to the wiring. Julian Mercer seconded. Vote – unanimous

Lake Charles Pier Lighting – leave Christmas lights on the pier year-round. Baucom presented a quote to put in permanent wiring for \$410 parts and labor. Jeremy Russell made the motion to approve the quote. Julian Mercer seconded. Vote – unanimous.

Adjourn: Wil Ortiz made the motion to adjourn. Julian Mercer seconded the motion.
Vote – Unanimous.

Respectfully Submitted,



Angie Figiel
Administrative Assistant

